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17—21.11 (231) Assessment of consumer needs. The assessment of consumer needs shall be conducted in person and shall, at a minimum, consist of:

- **21.11(1)** Obtaining the consumer's signature on a standard release of information form which documents the consumer's permission to share information for assessment and case management.
- 21.11(2) Conducting a comprehensive assessment using the assessment tool designated by the department.
 - 21.11(3) Contacting sources for additional information to complete the assessment tool as needed.

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